



## CIRCULAR

Reference: Trustee Training Programme  
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### Circular 3 of 2024: Induction Programme for Trustees

The Council for Medical Schemes (CMS) is hosting a two-day Induction Programme for the Board of Trustees (BoTs) of medical schemes on CMS' Virtual Classroom from 28-29 February 2024.

These sessions will guide newly appointed members of the BoTs on the following:

- Introduction to the Medical Schemes Act
- Compliance with the Medical Schemes Act
- Accreditation of Brokers and Healthcare Providers
- Overview of Prescribed Minimum Benefits (PMBs)
- Complaints and Adjudication Procedures
- Financial soundness of Medical Schemes

Due to the high demand for Trustee Training, the CMS will, in the future segment training interventions for newly appointed BoTs of medical schemes into three categories: training for open medical schemes, training for closed schemes, and scheme-specific training.

The Induction Programmes for Trustees will be used as a pre-requisite to register for the Advanced Leadership Programme for Trustees offered by the Gordon Institute of Business Science (GIBS) in collaboration with the CMS. The Advanced Leadership Programme for Trustees will commence in April 2024.

To register for the Induction Programme for Trustees, click [here](#).

A handwritten signature in dark ink, appearing to read 'Mpshane', is positioned above a horizontal line.

**Ms Mmatsie Mpshane**  
**Education and Training Manager**  
**Council for Medical Schemes**